




## West Parry Sound Health Centre

<b>OCCUPATIONAL HEALTH AND SAFETY</b>			
<b>Scent Reduction</b>			
<b>ISSUING DEPARTMENT:</b>	JOINT HEALTH & SAFETY COMMITTEE	<b>DATE OF ORIGINAL ISSUE:</b>	11/2001
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### 1.0 POLICY STATEMENT

West Parry Sound Health Centre (WPSHC) is committed to providing a safe, comfortable, and pleasant environment for our staff, physicians, volunteers, students, sales and service representatives, patients, and visitors, by eliminating unnecessary scents, fragrances, and odors from its environment.

WPSHC recognizes the significant reactions that can result from exposure to scents, odors, and fragrances and will take reasonable steps to reduce this potential exposure.

### 2.0 DEFINITIONS

N/A

### 3.0 EQUIPMENT

N/A

### 4.0 PROCEDURE

- 4.1 No personal scent/ fragrance products will be used in the facility by staff, physicians, volunteers, students, sales and service representatives, patients, and visitors These products include but are not limited to perfume, cologne, after shave, hair sprays, and body washes, powders or talc
- 4.2 Scents, fragrances and odours will be limited to the use of products that are necessary to the care and comfort of patients and for the proper maintenance and operation of WPSHC
- 4.3 Staff, physicians, volunteers, students, sales and service representatives, patients, and visitors will be advised of this policy through signage, information brochures, and reinforcement
- 4.4 Patients, including all outpatients, will be informed of the policy during the booking and admission process and will be expected to comply
- 4.5 All staff will ensure that their practices reflect the scent reduction policy by eliminating and/or replacing scented products.
- 4.6 Whenever possible WPSHC will consider “odor free” or “low odor” for new product purchases
- 4.7 Deodorizers and disinfectant sprays will be only those approved and provided by WPSHC
- 4.8 If fragrances or malodors are detected, the following steps will be followed:
  - 4.8.1 Identify and, if possible, remove the source (i.e., food, waste, linen etc.)
  - 4.8.2 If a scent is a result of personal fragrance by others, either remind the individual of the policy or bring it to the attention of the unit manager
  - 4.8.3 Records of complaints will be forwarded by the manager to the Joint Health and Safety Committee for tracking and follow-up as appropriate

## 5.0 OUTCOMES

All staff, physicians, volunteers, students, sales and service representatives, patients, and visitors will experience a safe healthy and comfortable environment.

## 6.0 REFERENCES

Pocket Ontario OHS Act & Regulations (Consolidated Edition)

## 7.0 RELATED POLICIES

N/A

## 8.0 APPENDIX

N/A

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